

## DART ASSOCIATION - BYLAWS

### **PREAMBLE**

**NAME** - The name of the organization shall be the Capital Area Darts Association, hereafter referred to as CADA, or Association, a non-profit organization to be incorporated under the laws of the State of Texas.

**PURPOSE** - The purpose of the CADA shall be to promote the sport of darts as an organized team sport in the Austin area and to maintain a favorable public posture toward darts, its participants, and its sponsoring establishments. The CADA shall:

- (1) Encourage interest in the sport of darts through promotion, publicity and education.
- (2) Enhance darts' public image through involvement in civic and charitable endeavors.
- (3) Promote cooperation with other dart organizations, both locally and nationally based.
- (4) Enhance the proficiency and the national reputation of the Austin area dart shooters through tournaments and ensure fair play by the adoption of rules and regulations.

**AREA/GEOGRAPHY** - For sanctioned league play, the Austin area will be defined as an area within a 20 mile radius, with the Travis County Courthouse at 11th and Guadalupe as the center.

Summary: Includes Austin, Round Rock, Pflugerville, Dessau\*, Del Valley\*, Garfield\*, Manchaca\*, Oak Hill\*, Bee Cave, Lakeway, Manor, Buda, and Cedar Park.

\* All Establishments on the Austin city side and adjacent to boundaries defined thru these communities.

Any establishment wishing to play sanctioned league play must be located within these boundaries. Establishments located outside these boundaries may petition the Board of Directors for membership. The Board of Directors will have final say on allowing any variances to the above outlined boundaries.

**PRINCIPAL OFFICE** - The principal office of the Association in the State of Texas shall be located in the City of Austin, County of Travis.

**REGISTERED OFFICE AND REGISTERED AGENT** - The Association shall have and continually maintain in the State of Texas, a registered office, and registered agent whose office is identical with such registered office, as required by the State of Texas Non-Profit Corporation Act. The registered office may be, but need not be, identical with the principal office of the State of Texas, and the Board of Directors may change the address of the registered office from time to time.

### **ARTICLE ONE: MEMBERSHIP**

#### **Section 1. Members.**

There shall be four types of membership in the Association. They are:

- A. Individual Members.** Individual membership is open to any person upon the payment of the annual dues set by the Board of Directors. Members that do not reside in Travis County, Texas, or in any county touching Travis County, may not serve either appointed or elected as an officer or director. Such members shall have all other privileges and obligations of membership. **Individual annual dues** are currently set at twenty-five dollars (\$25.00), per year. This fee is good from the first of January to the end of December. The annual dues are prorated to fifteen dollars (\$15.00), per person, who joins the Summer Season and to ten dollars (\$10.00), per person, who joins the Fall Season. Individual dues must be paid in full no later than the second week of membership on the team roster.
- B. Team Member.** Any group of individual members may join together and become a Team Member upon securing an agreement of a Pub Owner to act as sponsor for such Team Member in league play, and the payment of the annual dues as set by the Board of Directors. Each Team Member shall elect one of its own to be Team Captain to act as its representative, and cast its vote at all Captains, Pub Owners and Board of Directors meetings (CPB). Said Team Captain shall function as Team Captain for the entire league schedule. **However, no Pub Owner shall be elected Team Captain.** Team membership shall be evidenced by the filing at the registered office of the association of a roster setting forth the names of all team members and the name of the sponsoring

Pub Owner Member, together with the payment of team dues as set by the Board of Directors, prior to start of league play.

- C. **Pub Owner Member.** Any Pub Owner who has agreed to sponsor a Team Member shall be entitled to membership if either the Pub Owner or the team has paid the Team Member dues set by the Board of Directors. A Pub Owner member shall not be entitled to vote or hold office, except, each Pub Owner shall be entitled to be represented at each CPB meeting and vote on such matters as a Team Captain may vote on if the Team Captain does not exercise his right to vote. No Person may represent more than one Pub Owner.
- D. **Youth Membership.** Youth memberships are available to any persons under the age of 18 upon payment of dues set by the Youth Committee and the BOD. The member is eligible to participate in all CADA youth events. Youth members shall not be entitled to vote or hold office. **Minors are not eligible for league play EXCEPT under the following conditions: To be eligible for league play, a Release of Liability form (three copies) must be completed by the Parent or Guardian, the Pub owner or Representative, and the opposing Team Captain, (with one copy going to the Pub Representative, the second copy to the opposing Captain, and the third to the Team Captain and a copy forwarded to the Statistician with that week's scoresheet). First and foremost: the Parent or Guardian must obtain prior permission from the Pub for the Minor to enter and play as a member of the Team. However, if the Pub does not allow Minors, this allowance to play is voided and the Team must find a legal aged Adult.**

**Section 2. Certificates of Membership.** Certificates of Membership shall be issued, by request, to all Individual and Youth Members upon payment of the annual dues set by the Board of Directors. The Certificates of Membership shall bear the corporate seal and shall not be transferable.

**Section 3. Termination of Membership.** Membership status is automatically terminated when any member fails or refuses to pay the currently assessed dues within sixty (60) days after expiration of the previous membership period. The Board of Directors may terminate or suspend any member (Individual, Team, Pub Owner, or Youth) for any violation of any rule or regulation pertaining to any CADA sanctioned event as established by the CPB, but only after the receipt of a written complaint describing such violation handed to a Board Member or mailed to the registered office of the association within seventy-two (72) hours after the discovery of the violation. The member must be notified of the complaint by registered mail and be given an opportunity to respond to such complaint at a hearing before the Board at a specified time and place not later than ten (10) days from the time of the mailing of such notice. Changes in the time and place of such hearing may be granted at the discretion of the Board. Failure of the complainant to appear at such hearing shall be considered a plea of no contest. The owner of any pub in which any alleged violation occurred has the choice to be present at the scheduled hearing. At such hearing, the Board will hear any evidence presented and, after such hearing, shall issue its judgment in writing and mail the same to the member by registered mail at his last address as shown on the membership rolls of the association. The Board's ruling may be appealed by notice in writing, mailed or delivered to the registered office of the association within ten (10) days and will be overturned upon two-thirds (2/3) vote at the next regular or called meeting of the CPB. No refund of dues shall ever be made upon termination.

## **ARTICLE TWO: MEETINGS**

**Section 1. General Membership Meeting.** An annual meeting of individual members shall be held in December, each year for the purpose of electing Directors and for the transaction of any other business, which may come before the membership. A decision of the Individual Members is binding and cannot be overturned or overruled by the Board of Directors, the joint meeting of Captains, Pub Owners and Board of Directors (CPB), or any committee thereof. If the day fixed for the annual meeting shall be on a legal holiday, such meeting shall be held on the next succeeding business day.

- A. **Place Of Meeting.** The Board of Directors may designate any place, within the geographical area as the place of meeting for the annual meeting or for any special meeting called by the Board of Directors. If all Individual Members shall meet at any time and place and consent to the holding of a meeting, such meeting shall be valid without call or notice and at such meeting any association action may be taken.
- B. **Notice Of Meeting.** Written or printed notice stating the time and place of any meeting shall be delivered, either personally by email, or by mail, to each member entitled to vote at such meeting not less than ten (10) nor more than fifty (50) days before the date of such meeting by or at the direction of the President, or the Secretary, or the officers of persons calling the meeting. In the case of a special meeting or when required by law or these By-laws, the purpose or purposes for which the meeting is called shall be stated in the notice.
- C. **Voting.**
  - i. **Absentee Voting** Absentee voting will be scheduled for the General Membership Meeting and notice of such date and time will be included on the printed notice to all individual members. If a member votes absentee, he/she will not be allowed to vote again at the annual meeting even if new items are added to the ballot from the floor at such meeting. The Secretary will provide a roster of all individual members at both absentee voting and the annual meeting to verify membership and entitlement to vote. Absentee voting for any special meetings will be scheduled at the discretion of the Board of Directors. If notice is sent to members of a special meeting, absentee voting will be allowed. A player is in "good standing" if that player has paid his/her

fees and dues in full, and is not currently subject to any disciplinary action, such as penalty, suspension, or termination of membership.

ii. Proxies And Cumulative Voting Cumulative voting and voting by proxy shall not be allowed.

iii. Board Members as Team Captains – BOD Members may be Team Captains, but may only vote as a Board Member, and are not entitled to a vote as the representative of a Team. See Section 2C.

**D. Quorum.** Two-thirds (2/3) of the Board of Directors and any members in good standing at any meeting shall constitute a quorum at such meeting.

**E. Special Meetings of the Membership.** Special meetings of Individual Members may be called by the President, the Board of Directors, or not less than one-tenth (1/10) of the members having voting rights.

## **Section 2. Captains, Pub Owners and Board of Directors Meeting (CPB Meeting).**

**A. Time/Place.** CPB meetings will be held a maximum of monthly and recommended every other month, to a minimum of quarterly at places and times decided by a majority of the CPB members.

**B. Composition.** The CPB Meeting shall be composed of a representative from each team participating in league play (called Team Captain), a representative of each Pub Owner Member (who shall be either the owner or employee of the pub), and all members of the Board of Directors.

**C. Responsibility.** Each team must be represented by its captain, or an appointed team representative, at each CPB meeting. Members of the CPB are entitled to only one vote regardless of the number of teams they represent. It shall also be the function of the CPB, at its meeting preceding the General Membership Meeting to nominate candidates for corporate officers to be elected at the General Membership Meeting.

**D. Absences.** One absence per team is permitted per season from having a representative at the CPB meetings. More than one absence will result in a team loss of two (2) games for each offense. No penalties will be assessed to the individuals of the team.

**E. Quorum.** Two-thirds (2/3) of the Board of Directors and a simple majority of Team Captains shall constitute a quorum of the CPB

**F. Special Meetings.** May be called by written request signed by one-fourth (1/4) of the members of the CPB. Notice of time and place of such meetings shall be given to CPB members with a minimum of ten (10) days notice, and the meeting shall be held within a maximum of twenty-one (21) days of such request.

**G. Proposed Rule Changes.** All proposed rule changes brought up as new business at a CPB meeting may be considered. The proposal will be tabled for vote until the following CPB and/or General Membership meeting, thus allowing time for the Captains and/or Rules Committee to review the proposal. New rules will be brought up for vote (if deemed necessary) under Old Business, at the following CPB and/or General Membership meeting. **All proposals that are passed will take effect in accordance with Article3-Section 8 of this document.**

**Section 3. Other Member Meetings.** Meetings of Team Members, Youth Members and Pub Owners shall not be required, but such meetings may be held at such times and places as such members shall prescribe; however, no such meeting, nor the rules under which it may be conducted, shall conflict in any way with these By-laws.

## **ARTICLE THREE: Board Of Directors**

**Section 1. General.** The affairs and property of the association shall be managed and controlled by the Board of Directors [BOD].

**A. Duties.** The Board shall consider and report to the general membership and captains on all proposed measures for the general welfare of the CADA.

**B. Review.** A quorum of the Board of Directors shall have the power to interpret the by-laws and to make decisions it deems necessary to conduct the business of the CADA. However, its ruling (other than contractual obligations) may be overturned by a two-thirds vote of a General Membership Meeting or a CPB meeting. Should such a vote occur, the BOD should abstain from said vote.

**C. Restriction.** No member of the Board of Directors (that is also a Team Captain), may have more than one vote. To ensure that members of the CPB are entitled to only one vote, a member of the Board of Directors who is a team captain must appoint a representative from his or her team to vote at CPB Meetings.

**D. Hiring.** The BOD shall have the authority to hire a Statistician to prepare and maintain weekly league statistics for Tuesday and Thursday play for all divisions. A Call for Bids will be made prior to the Annual Membership Meeting. The Statistician will report to the League Coordinator.

**Section 2. Composition.** The Board of Directors shall consist of the following members:

**A. Directors:** Six Directors composed of the officers of the association: President, Vice President, Secretary, Treasurer, League Coordinator and Communications Director.

- B. At Large Members:** One At-Large member from each of the Current League Nights; Tuesday League Night Representative, Wednesday League Night Representative and Thursday League Night Representative.
- C. National Affiliate Representative**

**Section 3. Meetings.**

- A. Regular Meetings.** A regular meeting of the Board of Directors shall be held without other notice than this by-law, immediately after, and at the same place as the General Membership Meeting of the Individual Members. The Board of Directors shall have additional meetings monthly at such times and at such places as the Board may designate. Appeals from protest hearings, forfeitures, or suspensions, set by the appropriate officer or committee shall be heard only at regular monthly meetings. Portions of the meeting involving appeals from protest hearings, forfeitures or suspensions, may be declared in session, Executive by the President. Only BOD members may attend executive sessions, unless explicitly invited by the President.
- B. Special Meetings.** Only the President may call special meetings of the Board of Directors, and such meetings shall be called only for the purpose of considering matters considered by the President, in his/her sole discretion, to be of great urgency to the association. Notice of any special meeting of the Board of Directors shall be given at least two days previously thereto by written notice delivered personally or sent by mail or telegram to each Director at his/her address as shown by the records of the association. Any Director may waive notice of the meeting. Attendance by a Director at any meetings shall constitute a waiver of notice of such meeting, except where a Director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. The notice of any special meeting of the Board of Directors, and the waiver of such notice, shall set forth the purpose of such special meeting.

**Section 4. Quorum.** A majority of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board; but if less than a majority of the Directors are present at said meeting, a majority of the Directors present may adjourn from time to time without further notice.

**Section 5. Vacancies.** Any vacancy occurring in the Board of Directors shall be temporarily filled by appointment by the remaining members of the Board of Directors. At the following meeting of the Captains, Pub Owners and Board of Directors, the appointment shall be made permanent if passed by a simple majority. Should the appointment be denied, the CPB shall make nomination and elect a person to fill the Director's vacancy by a simple majority vote. If less than one (1) year remains in the term, then the director so approved to fill a vacancy shall assume the duties of the office for the remaining term of his predecessor. Otherwise, the director so approved shall assume the duties of the office until the general membership has an opportunity to hold a special election to fill the office for the remainder of the term.

**Section 6. Removal.** Any Director may be removed from office at any time for incompetence or misconduct upon two-thirds (2/3) vote of the CPB at any regular or special meeting of the CPB at which a quorum is present.

**Section 7. Informal Action By Directors.** Any action required by law to be taken at a meeting of the BOD, or any action that may be taken at a meeting of the Directors, may be taken without a meeting if consent in writing setting forth the action so taken shall be signed by all of the Directors.

**Section 8. Changes To League Play.** Any changes by the BOD or CPB that substantially affect league play shall not be made later than the first half of the season preceding the season in which the change is proposed to take place. Any changes brought up after that point would be:

- (1) Tabled to the first CPB meeting of the next season, or
- (2) Considered, and if passed, take affect the season after the next season of play.

The BOD shall make reasonable attempts to notify the CPB of considerations of this nature as they occur. Minutes of BOD and CPB meetings where said changes are discussed shall be considered a reasonable attempt when available in written form at regularly scheduled CPB meetings.

**Section 9. Compensation.** No Officer or Director of the association shall receive payment or remuneration for his/her services, except for expenses, which shall receive reimbursement, upon approval of the Board of Directors. The BOD may, at its discretion, employ outside persons for the purpose of record keeping and maintaining statistical data with regard to league or tournament play, if the keeping of such records and statistical data would demand more time than a volunteer worker would be reasonably expected to give.

**ARTICLE FOUR: OFFICERS**

**Section 1. Composition.** The Officers of the Association shall be: President, Vice President, Secretary, Treasurer, League Coordinator, Communications Coordinator, ADO Representative, and the League-At-Large Members, as may be elected in accordance with the provision of this Article.

**Section 2. Election And Term Of Office.**

- A.** The officers of the association shall be elected bi-annually by the Individual Members at the General Membership Meeting. The President, Treasurer and Communications Director shall be elected in odd years, and the Vice President, Secretary and League Coordinator in even years.

The National Affiliate Representative and the At-Large Representatives shall be elected annually at the General Membership meeting.

All officer positions are voting positions.

Each officer shall begin the term of office on the 1st day of January following the election and shall hold office through December 31st of the first or second year following. At-Large members shall begin the term of office the day that they are elected and shall hold office until the General Membership Meeting, where the position will be opened up for nominations. There will be a transition period from January 1st through the completion of the Capital City Classic. During this time, outgoing Officers will fulfill any tournament obligations/duties, in partnership with the newly elected officers.

If any sitting officer is elected to a different position on the BOD before his/her current term expires, he/she must immediately tender his/her resignation for the vacated position, in writing to the BOD, effective the first day of the new position.

At-Large members must be a current, playing member, on the league night he/she is representing. Should he/she not be actively playing or should change League nights, a replacement will be elected at the next CPB meeting, for the remainder of the term of office.

**Section 3. Nominations.** Candidates for office shall be nominated at the CPB meeting preceding the General Membership Meeting or shall be nominated from the floor at the General Membership Meeting. All nominees must be present to accept nomination or written acceptance must be presented to the Board of Directors, prior to the General Membership Meeting. Any accepted and seconded nominees at the CPB meeting shall have their names printed on the ballot used at the General Membership Meeting. Any accepted and seconded nominees at the General Membership Meeting shall be write-in candidates. All candidates for office must have been a bona fide member of the Association during a prior league season and never have been removed from office, nor appointed position except by honorable resignation or expiration of term of office. At the General Membership Meeting, the nominee for each office who receives the largest number of votes cast shall be elected, whether nominated by the CPB or from the floor.

**Section 4. Removal.** Any officer may be removed from office at any time for incompetence or misconduct upon two-thirds (2/3) vote of the CPB at any meeting where a quorum is present.

**Section 5. Vacancies.** A vacancy in any office because of death, resignation, disqualification or otherwise, may be filled by the Board of Directors according to the provision in Article [III.]

**Section 6. Duties.**

- A. President.** The President shall be the executive officer of the association and Chairperson and Presiding Officer of the Board of Directors and the CPB. The President will be responsible to the members of the CADA for the proper operations of the Capital Area Darts Association and all sanctioned events. The President shall appoint members of all committees as elsewhere specified by the Bylaws and Rules of Play. He/she shall be an Ex-Officio member of all committees. The President may sign, with at least one other officer of the association, as the BOD may authorize, any contracts, deeds, mortgages, notes or other instruments which the BOD has authorized to be executed. The President shall perform all duties as may be prescribed by the Board of Directors to serve the best interests of the Association.

- B. Vice President.** In the absence of the President or in the event of his inability or his refusal to act, the Vice President shall perform the duties of the President, and when so acting, shall have the powers of and be subject to all the restrictions upon the President. He/she shall also act as coordinator for tournament events, chair the rules and tournament committees and perform such other duties as from time to time may be assigned by the President and the Board of Directors. As chairperson of the tournament committee, the Vice President shall be in charge of storage and maintenance of equipment and supplies owned by the association for said tournaments.

- C. Treasurer.** The Treasurer shall have charge and custody of and be responsible for all funds and securities of the association; receive and give receipts for monies due and payable to the corporation from any source whatsoever and shall deposit all monies in the name of the association on such banks or other depositories as shall be approved by the Board of Directors. The Treasurer may sign, with at least one other officer of the association as the BOD may authorize, any contracts, deeds, mortgages, notes or other instruments, which the BOD has authorized to be executed. A current bank statement and a financial statement will be presented and reviewed at all BOD meetings. A financial statement will be presented at all CPB meetings. The treasurer shall appoint and supervise the corporation's members who are to collect funds at tournaments and other events. He/she shall present all bills and invoices to the BOD for approval prior to payment. He/she shall maintain an accurate account of monies collected, deposited, and disbursed on behalf of the corporation. All monies received will be reconciled with the Secretary prior to deposit. The treasurer shall submit a financial report with supporting documentation to each BOD meeting for approval prior to distribution of monies to all Team Captains, Pub Owners and Board of Directors at the next CPB meeting.
- D. Secretary.** The Secretary shall keep the minutes of the meetings of the General Membership Meeting, the Board of Directors and the CPB, in one or more books provided for that purpose; give all notices in accordance with the provision of these By-laws or as required by law; be custodian of the corporate records and of the seal of the corporation; keep a register of the post office address of each member which shall be furnished by each member; Chair the Activities Committee; and in general, perform all duties incident to the office of Secretary and other such duties as from time to time may be assigned to him by the President or by the BOD. Membership information shall be the exclusive property of the CADA and its dispersal shall be at the discretion of the BOD. Any profits resulting from the sale or distribution of this information shall accrue to the CADA. Individual Members may request that their information not be disbursed.
- E. League Coordinator.** The League Coordinator shall oversee the paid Statistician and promote growth in the CADA. These duties shall include scheduling for each season, purchasing trophies at the end of each season, assisting in the placement of players and teams in the CADA, in charge of seasonal registration, and new captains and sponsors indoctrination. The League Coordinator is the chair of the Protest Committee and serves on the Rules Committee and Youth Committee.
- F. Communications Director.** The Communications Director shall produce internal and external news publications and press releases to promote the activities of the CADA, to concerned parties, both inside and outside the Association, chair the Communications Committee, maintain the CADA information services, (CADA Website, or current social site for communication by the Association) and produce a quarterly newsletter and maintain an e-mail group list. The Communications Director is authorized to sell advertising, with all revenues being the sole property of the CADA and dedicated to deferring the costs of the Communications Committee's activities. The Communications Director will be responsible for coordinating the Communications Committee activity with the Fundraising and Marketing committee, to maintain synergy.
- G. National Affiliation Representative.** A National Affiliation Representative shall be elected, annually, at the General Membership Meeting. The National Affiliation Representative is the liaison between the Association and the ADO Regional Director. The ADO Representatives' duties are outlined in the ADO's "Association Representative Responsibilities" flyer. These duties include scheduling ADO qualifiers; coordinating tournament dates; obtaining tournament sanctioning; submitting tournament results, fees and special achievements; and to work with the ADO Youth Manager. In addition to ADO responsibilities, the ADO Representative shall serve on the Tournament Committee and the Youth Committee.
- H. League Representatives (Directors-At-Large).** Directors-at-large, one from each League night, shall be elected at the General Membership meeting each year, and shall act as a liaison between the BOD and the General Membership of the League. They shall be responsible for communicating League night issues and concerns to the BOD, as well as assist the League Coordinator, Communications Director, and the ADO Representative in distributing information to Captains and players, as needed. These positions are voting positions. At-Large Members must be current playing members, on the League night he/she is representing. Should he/she not be actively playing, or should he/she change League nights, a replacement will be elected at the next CPB meeting, to serve for the remainder of the term in office.

#### **ARTICLE FIVE: COMMITTEES**

**Section 1. General.** All committees shall meet when deemed necessary to conduct business and the chairman shall report to the BOD unless otherwise stated. Team representatives may consist of Captain, Co-Captain, or team designee.

**Section 2. Rules Committee.** The CADA shall have a Rules Committee, chaired by the Vice President, consisting of the following current members: the President (ex-officio), the League Coordinator, one captain from each league night, and the 2 At-Large Members, and shall meet at other times as called by the chairman, to vote on amendments to the rules and regulations. Any amendments to the rules and regulations may be made by the Rules Committee, but must be proposed at a CPB meeting and must have a majority vote of those present to be adopted. The Rules Committee shall also serve as the bylaws Committee to recommend amendments to the By-laws. (See bylaws Section 10.01.) Under special circumstances where the usual Committee will not be available, or able to perform these duties, a Committee of volunteers voted in by the BOD and General Membership, can be formed to perform the duties of the Rules and/or Bylaws Committees as necessary to formulate recommendations for changes and/or amendments.

**Section 3. Communications Committee** The committee shall consist of the following members, as needed: the Communications Director and volunteers from the General Membership. The Communications Director shall chair the Communications Committee. The Chairman will be responsible for coordinating this Committee's activity with the Fundraising Committee and the Marketing Committee, to maintain synergy.

**Section 4. Tournament Committee.** The Tournament Committee shall organize and govern any CADA sanctioned tournament. The committee, chaired by the Vice President, shall consist of the Treasurer, the ADO Representative and at least five (5) members approved by the BOD for a term of one (1) year. A Tournament Director may be appointed by the BOD to Chair the committee. In this case, the Vice President will serve as an ex-officio member of the committee. The Committee shall meet when deemed necessary to conduct business. The Committee shall report to the BOD. The BOD reserves the right to overturn any Tournament Committee decision by a two-thirds (2/3) vote. The Tournament committee shall maintain its own operating account and shall be administered to by the Treasurer. The Treasurer and Executive BOD shall have access to the tournament funds. It shall be the Tournament Committee's duty to store, maintain, repair, replace and procure any and all tournament equipment.

**Section 5. Youth Committee.** The CADA may have a Youth Committee to promote youth darts in the Austin area. The Committee will consist of at least a Chairman (any CADA member approved by the BOD), CADA Youth Representative, the ADO Representative and the League Coordinator. The Committee shall organize and govern any local youth events or leagues and qualifying individuals for national or regional events, adhering to ADO Rules.

**Section 6. Membership Committee.** An at-large BOD member appointed by the President will chair the Membership Committee. This committee will be responsible for coordinating membership drives and publishing membership information, in coordination with the Communications Director.

**Section 7. Fundraising and Marketing Committee.** This committee, chaired by the Treasurer, will be responsible for making information about the association available to interested businesses and promoting and coordinating Association fund raising activities. The Chairman will be responsible for coordinating this Committee's activity with the Communications Committee, to maintain synergy.

**Section 8. Other Committees.** The President may appoint additional committees and ratified by a majority vote of the BOD, as deemed necessary to carry out the activities of the association. The number of members on each Committee shall be within the direction of the President, unless otherwise stated, and membership on a Committee shall terminate at the expiration of the term of office of the President who appointed said members. Such as, but not limited to:

- A.** Activities Committee shall be chaired by the CADA Secretary and must contain at least one member from the Individual Membership.
- B.** Standards Committee shall be chaired by the Vice-President and contain at least one member from the Individual Membership.
- C.** Protest Committee shall be chaired by the League Coordinator and will be comprised of two members from each division, and the two At-Large Members, for a maximum of seven members.]

**Section 9. Quorum.** Unless otherwise provided, a majority of the whole Committee shall constitute a quorum and the act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.

**Section 10. Rules.** Each Committee may adopt rules for its own government not inconsistent with these By-laws or with rules adopted by the BOD.

**Section 11. Committee Participation.** Each Team should designate at least one member to be available to be assigned to committees. These individuals must be available to participate in seasonal committee meetings designated by the assigned Committee Chair or the BOD, as needed, per season. If unable to attend, another member of that Team may be appointed by the Team Captain to represent their Team.

## **ARTICLE SIX: NOTICES**

Where any notice called for under these By-laws is sent by mail, or email, or by announcement on the CADA website, to any person's address, phone number, or email address, as last shown by the records of the Association, such notice shall be deemed to be delivered. An acknowledgement of a received email shall also be deemed as delivered.

## **ARTICLE SEVEN: GENERAL PROVISIONS**

### **Section 1. Fiscal Matters**

- A. The fiscal year of the corporation shall begin on the first (1st) day of January and end on the last day of December.
- B. All checks will be completely filled in prior to receiving signatures. Two signatories of the account must sign checks.
- C. Signatory Authority. The President, Treasurer and two additional officers that will be appointed by the BOD, will be on all bank signature cards.
- D. All electronic banking transactions will be made available upon request.
- E. An independent financial audit can be requested at any time by a simple majority of the CPB or General membership.

**Section 2. League Season.** There shall be three (3) league seasons: each season shall consist of no more than sixteen weeks. The three seasons have historically been named Spring, Summer and Fall.

**Section 3. Discrimination.** The CADA shall practice no discrimination because of age, sex, sexual preference, race, religion, or national origin.

**ARTICLE EIGHT: AMENDMENTS TO BY-LAWS**

These By-laws may be altered, amended or repealed and new by-laws may be adopted upon motion passed at a General Membership meeting by majority vote at which a quorum was present; or upon approval of two thirds (2/3) vote of the Board of Directors with a majority of the CPB.

Dated 12/1/2018